



### Study Group Proposal Form

Thank you for your interest in leading an OLLI study group this fall! Please complete the following form and submit it to the OLLI office no later than May 22, 2020 (you are welcome and strongly encouraged to submit your proposal earlier!). We will respond to your proposal ASAP. **Please note that this proposal is for an ONLINE class only; we've moved to virtual programming for the fall of 2020.**

Proposals can be submitted via U.S. mail to the address above or via email to: ribenjam@umich.edu

**Proposed Study Group Title** \_\_\_\_\_

**Your Name**  
**Address**  
**Phone**  
**E-mail**

**Description of Event for Catalog:**

Please describe your study group, including: what participants will get out of this study group, general topics to be covered, teaching format (discussion, lecture, etc.), any reading materials to be purchased by participant, any course materials required, etc. Include 1-2 sentences about yourself and your background as it relates to the course topic.

*Please limit to 100 words or less.*

**Format** (check all that apply)

- Lecture
- Readings
- Active participation
- Demonstration
- Discussion
- Visual media viewing

**How often will this class meet?**

- Once a week
- Other (specify) \_\_\_\_\_

**How many times will this class meet?** \_\_\_\_\_

**How many hours will each class meeting last?**

- 1.5 hours
- 2 hours
- Other (specify) \_\_\_\_\_

**Please continue on pg. 2**

What is your preferred **start date** (earliest start date - 9/21/2020)? \_\_\_\_\_  No preference

What is your preferred **end date** (latest end date - 12/18/2020)? \_\_\_\_\_  No preference

What are your preferred **days of the week**?  
(check all that apply; please be flexible)

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- No preference

What is your preferred **time of day**?

- Morning
- Early Afternoon
- Late Afternoon
- Evening (dependent upon availability)

What is your **minimum** number of participants? \_\_\_\_\_

What is your **maximum** number of participants? (not to be exceeded) \_\_\_\_\_

Are there any prerequisites for the participants? Please describe: \_\_\_\_\_

Will your class be doing any of the following virtually?

- Playing videos
- Playing audio
- Sharing PowerPoint slides
- Other (specify): \_\_\_\_\_

Category:

- Art and Architecture
- Current Events, Law, Policy, and Politics
- Foreign Language
- Group Facilitation
- History and Culture
- Hobbies, Games, and Sports
- Investing, Economics, and Finance
- Literature, Poetry, and Drama
- Music, Theater, and Film
- Religion, Philosophy, and Spirituality
- Science and Mathematics
- Social Science
- Technology
- Writing

Have you previously taught an OLLI course?  Yes (Please specify years and course names) \_\_\_\_\_

No

Are you interested in attending a Group Facilitation Training seminar on August 7?  Yes  No

How did you hear about leading an OLLI study group?

- Flyer seen elsewhere (specify where) \_\_\_\_\_
- Email
- OLLI website
- Friend/acquaintance/OLLI member
- Flyer seen at a lecture
- Other (please specify) \_\_\_\_\_

Any questions? Please contact:

**Ben Richards, OLLI Assistant Director**  
**OLLI at the University of Michigan**  
**A program of the Geriatric Center**  
**ribenjam@umich.edu 734-998-9357**

